

Fall 2011 USPAP RE 200 Saddleback College, Ticket #16430

Dear Appraisal Students,

The 15-Hr Appraisal Foundation USPAP 2012-2013 Course is being offered at Saddleback College in Orange County CA. First enroll as a student <http://www.saddleback.edu> and then enroll in the class online <http://www.saddleback.edu/cs/>. Dailey parking passes cost \$2.00.

USPAP Course listing_ Ticket # 16430

**Dates Saturdays November 19, December 3, 10, 17
November 26 (Holiday No Class)**

Meeting Times: 9:00 AM to 3:30 PM

**Location: Saddleback College BGS 232
28000 Marguerite Parkway,
Mission Viejo, California**

You will need to enroll prior to the first meeting and you will need to purchase 2(two) textbooks (15 Hr USPAP Student Manual and USPAP 2012-13) prior to the first meeting. I have attached a copy of the course syllabus and how to order the two text books from the Appraisal Foundation.

**Robert Abelson, PhD
CA Certified General Appraiser
AQB Certified USPAP Instructor
Ph. 310-543-4639**

rabelson@saddleback.edu

<http://www1.socccd.cc.ca.us/eservices/Profile.asp?siteid=A&id=rabelson>

RE 200: USPAP COURSE SYLLABUS & OUTLINE

Course Title:	<u>Uniform Standards of Professional Appraisal Practice (USPAP)</u>
Quarter:	Fall 2011
Instructor:	Robert Abelson, PhD., AQB Certified USPAP Instructor CA Certified General Appraiser, rabelson@saddleback.edu
Meeting Days	Saturdays November 19, December 3, 10 and 17 (if needed) November 26 (Holiday No Class)
Meeting Times:	9:00 AM to 3:30 PM, Lunch break 30 min. Please bring your lunch with you. Please be on time.
Requirements	Full attendance on all days of class is mandatory. <u>Students must purchase both textbooks prior to class & bring both textbooks to class on each day.</u> SCANTRON 882-E, Credit/No Credit Grades only
Location:	Saddleback College BGS 232 : 28000 Marguerite Parkway, Mission Viejo, California

Course Description:

The National 15-Hr USPAP Course was developed by The Appraisal Foundation. This 15-Hr. course meets the USPAP requirement for state licensing and certification of real estate appraisers and has been approved by the CA Office of Real Estate Appraisers (OREA). The course will provide incoming appraisers and understanding of the ethical obligations of an appraiser and the professional standards of practice that appraisers are obligated to follow under state and federal laws and regulations.

This course cannot be used for the 7-Hr. USPAP Update continuing education that is required every two years by real property appraisers for their license renewal.

Goals & Objectives:

The class will provide an historical background of why ethics and professional standards are were established to developed public trust in the appraisal profession and to protect the United States government from financial losses. The student will learn that USPAP applies to all type of property (real property, personal property and intangible property). There are different types of assignments (appraisals, appraisal review and appraisal consulting) and each type of assignment has their own specific standard. Understanding of USPAP in necessary to obtain one state license or certification. USPAP violations can lead to fines, disciplinary actions which include suspension or revocations of ones state license or certification.

RE 200: USPAP COURSE SYLLABUS & OUTLINE

Required Readings: Two Course Textbooks as Follows

2012-2013 EDITION 15-HOUR COURSE STUDENT MANUAL

NATIONAL UNIFORM STANDARDS OF PROFESSIONAL APPRAISAL PRACTICE (USPAP) COURSE

2012-2013 EDITION UNIFORM STANDARDS OF PROFESSIONAL APPRAISAL PRACTICE

PLUS Guidance from the Appraisal Standards Board

USPAP ADVISORY OPINIONS

USPAP FREQUENTLY ASKED QUESTIONS (FAQ)

Note These are all contained in one textbook.

Students must purchase both textbooks prior to coming to class. Text books must be brought to class on for each day. You can purchase an electronic copy though I recommend the hard copy of the 15-hr-student manual. I have attached ordering information. Hard copies materials should be available by first week in November 2011. Wait to hear from me before your place your orders.

I have attached information on how to order these materials from the Appraisal Foundation at the end of this syllabus.

Make sure you bring a long extension cord with surge protector for your laptop if you buy the electronic copy of USPAP.

Grading: SCANTRON 882-E, Class is Credit-No Credit

A 50 question multiple choice final exam will be given at the end on the last day of the course. One hour (sixty minutes) will be allowed.

A grade of 76 or higher is required to pass the course and receive credit.

If you do not pass the first version of the final exam you will be given up to two additional attempts to pass different versions of the exam on December 17.

Please study very diligently for this course.

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Week #/Topic	Assignments	Readings/ Topics
<p><u>Week One November 19</u> Introduction to USPAP Definitions Preamble When USAP Applies Ethics Rule, Recording Keeping Rule Competency Rules</p> <p><u>No Class on Saturday November 26, 2010.</u></p>	<p>Exercises in Student Manual</p>	<p>15 Hr USPAP Student Manual Parts 1 through 4</p> <p>USPAP Manual Sections that Correspond to the Student Manual. FAQ on USPAP</p> <p>At Home Review & Read Student Manual Parts 1-10</p> <p>Make up flash cards or study review sheets.</p>
<p><u>Week 2, December 3</u> Scope of Work Rule Jurisdictional Exception Rule Standards 1-5</p>	<p>Exercises in Student Manual</p> <p>At Home Finish All Exercises in Student Manual</p>	<p>15 Hr USPAP Student Manual Parts 5 through 9</p> <p>USPAP Manual Sections that Correspond to the Student Manual FAQ on USPAP</p> <p>At Home Review & Read Student Manual Parts 1-10 Make up flash cards or study review sheets.</p>
<p><u>Week Three, December 10</u> Standards 6-10 Statements and Advisory Opinions.</p> <p>60 Minute Final Exam SCANTRON 882-E Bring more than one.</p>	<p>We will review in class the remainder of the exercises in the <u>15 Hr USPAP Student Manual</u></p> <p>We will review from the Lunch break till 2:00 PM. Please bring your lunch to class.</p> <p>Final Exam I</p>	<p>In class I will finish Parts 10 through 11.</p> <p>At Home Review & Read Student Manual and do all of the exercises. Review flash cards and/or study review sheets</p>
<p><u>Week Four December 17</u> For those who did not pass Exam I</p> <p>60 Minute Final Exam SCANTRON 882-E Bring more than one.</p>	<p>Review from 9:00 AM to 10:30 AM.</p> <p>Final Exam II Lunch Review from 12:30 PM to 1:30 PM.</p> <p>Final Exam III.</p>	<p>Happy Holidays</p>

2012-2013 PUBLICATIONS

UNIFORM STANDARDS OF PROFESSIONAL APPRAISAL PRACTICE (USPAP)

The Financial Institutions Reform, Recovery and Enforcement Act of 1989 recognizes USPAP as the generally accepted appraisal standards and requires USPAP compliance for appraisers in federally related transactions. State Appraiser Certification and Licensing Boards, federal, state, and local agencies, appraisal services, and appraisal trade associations require compliance with USPAP.

Standards: Provide performance standards for real property, mass, personal property appraisal, consulting and business valuation.

Statements: Clarify, interpret, explain, and elaborate on appraisal standards.

Also, includes the following guidance from the Appraisal Standards Board (ASB):

Advisory Opinions: Offer advice and resolutions for appraisal issues, and problems.

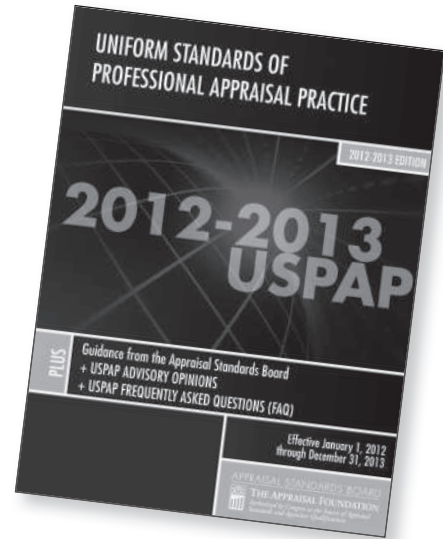
Frequently Asked Questions: A compilation of questions and responses regarding USPAP to be used as a reference for appraisers and users of appraisal services.

2012-2013 USPAP is available in the following options:

- Paperback — Item No. 270 • \$75 • ISBN 978-0-9798728-6-0
- Electronic Interactive — Item No. 271 • \$60*

* See description under Electronic Publications.

Only available at www.appraisalfoundation.org, click on Foundation Store.



NATIONAL USPAP COURSES

15-HOUR NATIONAL USPAP COURSE STUDENT MANUAL

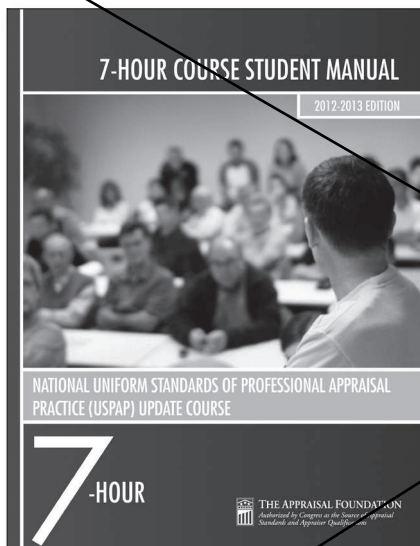
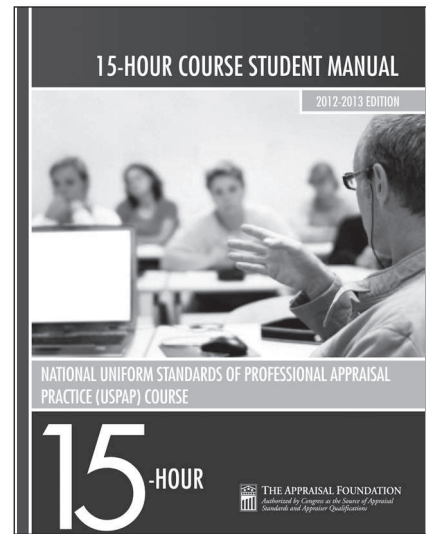
The National Uniform Standards of Professional Appraisal Practice (USPAP) material is designed to aid appraisers in all areas of appraisal practice seeking competency in the USPAP. This course is intended to fulfill the 15-hour requirement as established by the Appraiser Qualifications Board (AQB) of The Appraisal Foundation.

A copy of the 2012-2013 edition of USPAP should also be purchased to accompany the student manual.

15-Hour National USPAP Course Student Manual

Item No. 272 • \$35.00

ISBN: 978-0-9798728-7-7



7-HOUR NATIONAL USPAP UPDATE COURSE STUDENT MANUAL

The 7-hour course material focuses on the changes to the 2012-2013 edition of the Uniform Standards of Professional Appraisal Practice (USPAP). This course is intended to fulfill the 7-hour requirement as established by the Appraiser Qualifications Board (AQB) of The Appraisal Foundation.

A copy of the 2012-2013 edition of USPAP should also be purchased to accompany the student manual.

7-Hour National USPAP Update Course Student Manual

Item No. 274 • \$25.00

ISBN: 978-0-9798728-8-4

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For larger quantities, call for shipping rates	

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The Appraisal Foundation
c/o BrightKey
9050 Junction Drive, Suite B
Annapolis Junction, Maryland 20701

FOUR WAYS TO ORDER



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2. Fax your order form with credit card information to 240.396.5695



3. Mail your order form and payment to:
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P.O. Box 381
Annapolis Junction, Maryland 20701-0381



4. Online at the Foundation Store at www.appraisalfoundation.org.

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THE APPRAISAL FOUNDATION 2012-2013 PUBLICATIONS AND SERVICES

2012-2013 PUBLICATIONS

ITEM No.	PRODUCT	COST PER MANUAL	QUANTITY	TOTAL
270	Uniform Standards of Professional Appraisal Practice (USPAP) ISBN: 978-0-9798728-6-0			
	1-50 copies	\$75.00		
	51-250 copies	\$60.00		
	251 copies or more	\$50.00		
272	15-Hour National USPAP Course Student Manual ISBN: 978-0-9798728-7-7			
	1-100 copies	\$35.00		
	101-250 copies	\$28.00		
	251 copies or more	\$23.00		
274	7-Hour National USPAP Update Course Student Manual ISBN: 978-0-9798728-8-4			
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	101-250 copies	\$20.00		
	251 copies or more	\$17.00		

2012-2013 SERVICES

ITEM No.	PRODUCT	COST PER MANUAL	QUANTITY	TOTAL
071	1 Year Subscription Service (Paper)	\$150.00		

Publications and Services Subtotal: \$ _____

For more information on our electronic publications and services, please visit our web site at www.appraisalfoundation.org, click on Foundation Store.

Order online at www.appraisalfoundation.org or call 800-348-2831

2012-2013 ORDER FORM

ORDER INFORMATION

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Shipping and Handling Charges (See Shipping and Handling for details and costs)	\$ _____
Rush Fee (additional \$10.00)	\$ _____
Maryland Residents add 6% sales tax	\$ _____
Order Total:	\$ _____

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Prices effective 09/1/11. Subject to change without notice.

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3. Mail your order form and payment to:
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Distribution Center
P.O. Box 381
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4. Online at the Foundation Store at www.appraisalfoundation.org.



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